

**GROVE PARISH COUNCIL**

**MINUTES OF THE SPECIAL COUNCIL MEETING  
HELD ON 5<sup>th</sup> SEPTEMBER 2006 AT OLD MILL HALL, GROVE**

**Present:** Cllr W Evans (Chairman)  
Cllr W R Ackers  
Cllr D M Hadcroft  
Cllr P L Hadcroft  
Cllr A P Lunn  
Cllr M Mellersh  
Cllr J Nunn-Price  
Cllr J M Stock

**Clerk:** Mr G M Mundy

**1 Apologies for absence**

Apologies for absence were received from Cllrs S Cotton, K Clarke, A Harker, R Hicks-Greene, K Jones, F Parnell and B Williamson.

**2 Declaration of Personal or Personal and Prejudicial Interests in respect of items on the agenda for this meeting**

There were no declarations of interest.

**3 Councils internally audited Accounts**

a) Balance Sheet as at 31<sup>st</sup> March 2006 – Following several questions raised by members...

It was **MOVED** the chairman and **RESOLVED** unanimously

**“that the Balance Sheet as at 31<sup>st</sup> March 2006 be signed.”**

The Balance Sheet was duly signed by the chairman and the clerk.

b) Annual Return for external Audit – following several questions raised by members...

It was **MOVED** the chairman and **RESOLVED** unanimously

**“that the Annual return as prepared by the clerk and the Statement of Assurance be signed.”**

The Annual Return and Statement of Assurance were both signed by the chairman and the clerk.

**4 Financial Risk Assessment 2005/06**

The clerk informed the members present of the additions to this years risk assessment, which included a top level amount that could be transacted through the bank without written approval. All postage from the council office is handed in over the counter at one post office only.

Cllr J Nunn-Price suggested that the council obtain proof of posting to minimise the risk of lost post. There then followed a brief discussion.

It was **MOVED** the chairman and **RESOLVED** unanimously

**“to sign the Risk Assessment for 2005/06.”**

The meeting closed at 8.10 pm

Confirmed 12<sup>th</sup> September 2006

\_\_\_\_\_  
Chairman