

**REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD ON 16th JANUARY 2007 AT OLD MILL HALL, GROVE**

Present: Cllr F D Parnell (Chairman)
Cllr W Evans (Vice-Chairman)
Cllr W R Ackers
Cllr K R Clarke
Cllr P L Hadcroft
Cllr J M Stock

In attendance: Cllr J Nunn-Price (part meeting)

Clerk Mr G M Mundy

1 Apologies for absence

Apologies for absence were received from Cllr R Hicks-Greene

2 Declarations of Personal and Prejudicial Interests in respect of items on the agenda for this meeting.

There were no declarations of interest.

3 Sign report of committee meeting held 21st November 2006

It was **MOVED** the chairman and **RESOLVED** unanimously....

“...that the report be signed as a true record of the meeting”.

Cllr J Stock later noticed and informed the committee that the numbering of items was out of sequence. The clerk was asked to attach a note to the minutes and re-number accordingly.

4 Matters arising from the report of the meeting held on 21st November 2006

a) Item 4 a) and 4 b) – Access buzzer into Old Mill Hall and hand dryers for the toilets – The clerk informed the committee that he had only been able to ask one electrician to quote for the work required, but had not yet received the quote from the electrician. The clerk was asked to procure a wireless remote bell system. The clerk was also asked to procure the hand dryers.

Clerk
Clerk

b) Item 10 – Grants to improve village life – The clerk was asked to arrange a meeting between himself and Anton Nath to discuss the possibility of a grant.

Clerk

5 Reports from representatives of the following outside bodies

a) Oxfordshire Association of Local Councils – There was nothing to report.

b) Grove Village Hall Management Committee – No report had been received.

c) Wantage, Grove & District Twinning Association – Cllr J Nunn-Price informed the committee of the planned twinning visit to Mably which is due to take place the week before Easter and returning Easter Saturday. The clerk was asked to send the information to all parish councillors with this weeks post to see if they would like to attend.

Clerk

6 Old Mill Hall matters

The next meeting is to take place on Wednesday 17th January in Old Mill Hall.

7 Millbrook School Car Park

There was nothing to report.

8 DRAFT agreement for the provision of bus shelters in Grove from Primesite media

The clerk was asked to clarify the following with Primesite media:

Para 2.2 – Licence to erect shelters – Do they mean the whole village or just refer to the location mentioned in the schedule (the sites).

Para 3.2 – Query why 18 months, can this be reduced to 6 months.

Para 3.3 – Query why the council have to obtain permission from OCC when the company have to obtain permission to install advertising display panels. Why can't they do both.

Para 4.1 – Can the council first approve the type of advertising before it is displayed.

Clerk The clerk was asked to clarify the above points with Primesite Media and if time allowed bring this item to Full Council for approval.

9 Correspondence from Mrs Sue Wolage

Clerk The clerk was asked to write to Mrs Wolage and express the council's gratitude for all the work she had done over the years for the council in maintaining the garden areas on council land. It was generally agreed that the ground staff would undertake the work in the future.

10 Health and Safety Officers report

Clerk a) Updated report – The updated report was noted. The clerk was asked to inform the Old Mill Hall Management Committee that a safety data sheet is required by the council to list the hazardous contents of the cleaning cupboard.

Clerk b) Purchase of manual handling media to promote safer working practices – The clerk informed the committee that manual handling media could be purchased through the Seton Health and Safety catalogue.

Clerk It was **MOVED** the chairman **SECONDED** Cllr W Ackers and **RESOLVED** unanimously
“to purchase the manual handling media on DVD at a cost of £129 plus VAT”.

The clerk was also asked to procure speakers for the pc at a cost not to exceed £20.00

11 Chairman's urgent communications

Clerk a) The chairman informed the committee that the clerk and assistant clerk have both booked and would be away on holidays during the scheduled Finance and General Purposes Committee meeting to be held on 10th April 2007. Following discussion it was generally agreed to move the Finance and General Purposes Committee meeting to the 17th April following the scheduled Planning meeting. The clerk is to send a memo to all councillors notifying them of the change of date.

b) Correspondence from GRFC re training lights – Cllr W Ackers informed the committee that correspondence had been received from GRFC regarding the provision of replacement training pitch floodlights. At a recent GRFC Extraordinary General Meeting members were concerned that:

- Exclusive rights to the upper end of the training pitch to Challengers FC, thereby restricting the use of the training pitch by the rugby club and limiting the benefits to GRFC of the new lights.
- The potential financial liabilities that could fall to the rugby club should the new housing development, or associated relief/access roads result in the new lights having to be re-located or possibly even scrapped.

GRFC members are also proposing to discuss ownership of the new lights. Cllr W Ackers further added the GRFC are seeking the councils position with regard to the following two points:

- The precise terms proposed by the parish council over the use of the training pitch by GRFC, the Challengers FC and any other clubs.
- The extent of any guarantee, or indemnity that the parish council could offer GRFC in the event that the new lights have to be re-located or scrapped as a result of the housing development.

The clerk was asked to arrange a meeting between the parish council and the chairman of GRFC to be held in the council offices in the very near future. The chairman and Cllr W Ackers agreed to attend the meeting.

Clerk

12 General Correspondence

There were no items of general correspondence.

13 Confidential items

It was **PROPOSED** the chairman and **AGREED** in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972 ...

“that the press and public be excluded from the meeting to permit the committee to consider the confidential items.”

- a) To sign the report of the confidential meeting held 21st November 2006 – It was **MOVED** the chairman and **RESOLVED** unanimously

“that the report be signed as a true record of the meeting”.

- b) Matters arising – The clerk was asked to inform members of staff of the increase in spine column points where applicable.

Clerk

The meeting closed at 8.25pm

Confirmed 27th February 2007

Chairman