

**REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD ON 4th APRIL 2006 AT OLD MILL HALL, GROVE**

Present: Cllr F D Parnell (Chairman)
Cllr W Evans (Vice-Chairman)
Cllr W R Ackers
Cllr K R Clarke
Cllr P L Hadcroft
Cllr R E Hicks-Greene
Cllr J Stock

Clerk Mr G M Mundy

The chairman and committee members welcomed Cllr R Hicks-Greene back from her illness.

1 Apologies for absence

There were no apologies for absence.

2 Declarations of Personal and Prejudicial Interests in respect of items on the agenda for this meeting.

There were no declarations of interest.

3 Sign report of committee meeting held 21st February 2006

In paragraph 8 b) amend the spelling of Geoff to Jeff.

It was **MOVED** the chairman and **RESOLVED** unanimously....

“...that the report as amended be signed as a true record of the meeting”.

4 Matters arising from the report of the meeting held on 21st February 2006

a) Item 8 b) – Development Forum – The chairman explained that he had given a full report at the last Full Council meeting.

5 Reports from representatives of the following outside bodies

a) Oxfordshire Association of Local Councils – No meeting had taken place.

b) Grove Village Hall Management Committee – No meeting had taken place.

c) Wantage, Grove & District Twinning Association – The minutes of the meeting held on 29th March were noted. The clerk was asked to obtain a list of those representatives from Mably attending the twinning visit in April.

Clerk

6 Old Mill Hall matters

a) Replacement Boiler - The clerk informed the meeting that work to replace the boiler would start on 19th April 2006.

b) Co-opted Committee member – The clerk informed the meeting that a new member had been co-opted onto the Hall Management Committee. He is Mr Darren Wynn of Rosebay Crescent, Grove.

c) Management meeting – The minutes of the Hall Management meeting held on 22nd

March were noted.

7 Millbrook School Car Park

There had been no recent meeting.

8 Update on the Mably Civic Visit

The clerk was asked to liaise with Cllr K Jones to try and find out if Mably had accepted the invitation to the proposed civic visit to Grove.

9 Volunteer to become a member of the Standards Committee

Clerk

The vice-chairman stated that he was interested in sitting on the Standards Committee. The clerk was asked to inform the District Council.

10 Correspondence regarding further highway maintenance

The clerk explained that the county council are trying to ascertain whether further highway maintenance devolved to parish councils, can be undertaken under the current council insurance policy. The clerk also explained that he had asked Allianz-Cornhill for a quote to increase the level of indemnity insurance from £5 million to £10 million.

11 Subscription to the Local Council Review

Following discussion it was **MOVED** Cllr P Hadcroft **SECONDED** Cllr R Ackers and **RESOLVED** unanimously

Clerk

“to subscribe to the Local Council Review for a period of 3 years and to receive three copies of the review.”

Clerk

The clerk was asked to find out why the council only received one copy of the review.

12 Membership of the Society of Local Council Clerks

It was **MOVED** the chairman **SECONDED** Cllr P Hadcroft and **RESOLVED** unanimously

“to renew membership of the SLCC at a cost of £150.”

13 Staff training courses

The clerk reported that the following courses had been completed by council staff:

First Aid – Mrs Lavender
Electric Welding – Mr Castle
Chainsaw Maintenance – Mr Castle and Mr Wilson.

The clerk also reported that Mr Castle and Mr Wilson would attend a small tree-felling course at the end of April. Manual Handling courses are currently being sourced and will take place later in the year.

14 Health and Safety Officers report

The committee considered the Health and Safety officers report as follows:

a) It was **MOVED** the chairman **SECONDED** the vice-chairman and **RESOLVED**

Unanimously

“to purchase a safety container for the tractor shed at a cost of £ 253.55 plus VAT.”

- b) It was **MOVED** the chairman **SECONDED** Cllr R Ackers and **RESOLVED** unanimously

“to purchase lighting diffusers for the offices’ at a cost of £50 each plus installation at a cost of £50 totalling £250.00 plus VAT.”

- c) It was **MOVED** Cllr J Stock **SECONDED** Cllr R Hicks-Greene and **RESOLVED** unanimously

“to purchase 3 computer chairs that meet current health and safety standards at a cost of £39.99 each totalling £119.97 plus VAT.”

H&S Officer The Health and Safety Officer is to provide the committee with justification for the need for lockers in time for the next meeting.

H&S Officer Quotations are to be sought for works to the compound and the floor in Old Mill Hall.

15 Chairman’s urgent communications

Clerk a) The clerk informed the meeting that Thames Water have invited 2 parish councillors to visit Farmoor Reservoir on Tuesday 9th May 2006. The vice chairman said that he would attend, there were no other volunteers. The clerk was asked to inform Thames Water.

Clerk b) The clerk informed the meeting that he had received a letter from Mr Lloyd Gibbard asking for a donation towards an expedition in the summer. The chairman asked the clerk to bring this forward to the next Full Council.

16 General Correspondence

Clerk The clerk was asked to find out if the “Little Green People” campaign group are attending the parish meeting. The clerk is to inform Cllr K Clarke so he can advertise in the Parish Newsletter.

17 Confidential items

There were no confidential matters to be discussed.

The meeting closed at 8.15 pm

Confirmed 6th June 2006

Chairman