

**REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
HELD ON 6 JUNE 2017 IN OLD MILL HALL, GROVE**

**Present:** Cllr J M Stock (Chairman) Cllr T Fraser  
Cllr W R Ackers Cllr J E Nunn-Price  
Cllr S K Dexter Cllr F D Parnell  
Cllr W Evans

**Clerk:** Mr G M Mundy

**1 Apologies for absence**

Belated apologies were received from Cllr K Jones

**2 Declarations of Interest**

No declarations were given.

**3 To sign the report of the previous meeting held on 4 April 2017**

Cllr Parnell informed the committee that the resolution to approve the recommendation had been omitted from the report. The Clerk confirmed that the resolution was as follows:

The resolution was moved by Cllr Fraser, seconded by Cllr Stock and was resolved unanimously and was inserted into the report by the Clerk as a manuscript amendment.

It was **MOVED** the Chairman and **RESOLVED** unanimously

**“that the report as amended be signed as a true record of the meeting”**

**4 Matters arising from the report**

Clerk (a) Minute 4(c) Banking arrangements. The Clerk informed the committee that, due to annual leave and attending to other matters he has not yet completed this action.

**5 Old Mill Hall (OMH) sub committee**

Clerk (a) Heating system. Cllr Fraser informed the committee that the new heaters for the main hall are programmed to be installed in August.

(b) Windows. Cllr Fraser informed the committee that he has received three quotes from different architects for professional services. He added that one of the architects had informed him that there was no need to brick up part of the window space to install smaller windows as he could draw up specifications for floor to ceiling windows, which in his opinion would be cheaper.

Cllr Parnell and Fraser both agreed that they would prefer to see the windows bricked up and smaller windows put in to replace the existing windows.

Cllr Fraser confirmed that the cost of each window would be approximately £5,000.

Fraser Following a further discussion, it was suggested by Cllr Ackers and agreed that Cllr Fraser seek quotes for both options of windows and that he forwards all quotes to the Clerk so that they can be placed as an agenda item for the next meeting.

**6 Health and Safety Officers report (HSO)**

There was nothing to report. The committee asked for a report for the next meeting.

**7 Chairman's Urgent Communications**

There were no urgent communications.

**8 General Correspondence**

There was no general correspondence.

The meeting closed at 7.44pm

Confirmed: 18 July 2017

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Chairman